

andrea chan

PROPS & SET DEC (SEP 2024)

📍 WATFORD, UK

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🌐 [imdb.com/name/nm16518347](https://www.imdb.com/name/nm16518347)

📺 [in/andrea-chan-60405b273/](https://www.youtube.com/channel/UC60405b273/)

🌐 andreachan.cargo.site

I am a recent BA Film & TV graduate looking for Props/ Set Decoration Assistant or Trainee work opportunities with a few recent industry credits as Art Department Assistant and Trainee. Currently, I am based in Watford but am happy to work across South East England. I am also open to Modelmaking Trainee opportunities as I've found I really enjoy hands-on work and am still deciding on my career path within the Film & TV Industry.

technical skills

IT skills

- » Microsoft softwares & Google Drive
- » 3D modelling software SketchUp Pro
- » digital illustration software Procreate

Language skills

- » bilingual English & Cantonese (C2)
- » full professional Mandarin Chinese (B2)
- » limited working Korean (B1)

qualifications

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|--|-------------------------|----------|
| Film & TV Safety Passport | Mark Milsome Foundation | Jul 2024 |
| Design Communication with SketchUp Pro | Form.Welkin | Jul 2023 |

media-related work experience

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|---|------------|--|
| Freelance Model & Promotional Content Creator | NOEYESGIRL | Feb - Sept 2023 |
| » curated concepts and styling | | |
| » organised shoots and scouted for locations | | |
| | | » shot and edited short-form video content |

filmography

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|---|-----------------------|---------------------|
| <i>Vauxhall</i> - High-end TV Series (in production) Props Trainee | Shondaland | Sep 2024 - |
| <i>SAGA</i> - High-end feature film (in production) Art Department Trainee | Universal Pictures | Aug - Sep 2024 |
| <i>Frayed</i> - Short film (in post-production) Art Department Assistant | Horizon Films | Jul 2024 |
| <i>Icon</i> - MA student documentary Production Designer, Art Director, Set Decorator, Extra | University of Reading | Jun 2024 |
| <i>Kitty Party</i> - TV pilot Art Department Assistant | Resource Productions | Jun 2024 |
| <i>Forgetting Apricity</i> - Student short film Story Developer (early stage), Production Designer, Set Decorator, Props Maker, Location Scout | University of Reading | Oct 2023 - Mar 2024 |

education

| | | |
|--|------------------------|------------|
| Bachelor of Arts Film & Television (2:1) | University of Reading | 2021- 2024 |
| High School Diploma (International A-Levels) Language proficiency: » IELTS (May 2020): Overall grade 8.0 / 9.0 | Diocesan Girls' School | 2015-2021 |



**The Mark Milsome Foundation - Film
and TV Online Safety Passport**

Course
a ProTrainings.uk course

This card certifies that the individual has successfully completed the National Cognitive Evaluation in accordance with The Mark Milsome Foundation - Film and TV Online Safety Passport Course Curriculum. Your Screen Skills certificate will be emailed to you in a few days.

ANDREA CHAN

has completed The Mark Milsome Foundation - Film and TV Online Safety Passport Course.

Date Issued: **31 Jul 2024** Renew By: **30 Jul 2029**

Certificate # **172245519693618**

This certification includes the following objectives and is designed by the Mark Milsome Foundation

- Health and Safety Abroad
- Working Hours and Welfare
- When Things Go Wrong
- The Law and Understanding the Chain of Responsibility
- Speaking Up
- Risk Assessment and Management
- Mental Health
- Communication, Competence, Due Diligence

Validate Cert



Instructor: **KEITH SLEIGHTHOLM**

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