

MARY STEC

PROVIDENCE, RI 02906

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EDUCATION

Bachelors of Fine Arts in Industrial Design
Rhode Island School of Design
Expected in June 2025

WORK HISTORY

Picture Collections Assistant | Rhode Island School Of Design | October 2022 - Current

- Physical and digital file management
- Checking materials in and out of library
- Engaging with customers and peers to understand and meet their needs
- Maintaining organization standards
- Face to face customer service and engagement

Teaching Assistant | Rhode Island School Of Design | July 2023 - May 2024

- Supported professors in lesson preparation
- Assisted with classroom management
- Provided feedback on student work
- Offered individualized support to students
- Facilitated a constructive learning environment

Childcare Provider | Scranton, PA | July 2016 - August 2023

- Engaged children in activities
- Prepared meals
- Managed routines
- Assisted with homework
- Communicated excellently with parents
- Reliable, punctual, and trustworthy

Server at Camelot Restaurant and Inn | Clarks Summit, PA | October 2020 - October 2022

- Greeted guests and took accurate orders
- Maintained cleanliness and adhered to health regulations
- Strong interpersonal skills
- Ability to multitask and manage time efficiently
- Collaborated effectively with team members

SKILLS

- Design thinking
- Regenerative design
- Biomimcry Design
- User based research
- Concept sketching
- Orthographic drawing
- Rapid prototyping/model making
- Woodwork (hand and power tools)
- Metalwork (hand tools)
- Laser cutting
- 3D printing and fabrication
- SolidWorks software
- Keyshot
- Adobe creative suite
- Microsoft Office Suite
- Google Suite