SHARON NAHM

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sharon.city
(213) 393-4458

EDUCATION

Vassar College, Poughkeepsie NY *May 2024*
Bachelor of Arts in Urban Studies; Science, Technology, and Society
Awards: Honors Distinction in Urban Studies (2024); Neil P. Jampolis Award (2024)

EXPERIENCE

Planning Technician — Tulare County Resource Management Agency, Visalia, CA
September 2025-present
Within the Resource Management Agency, I work within the Permit Center representing the County's Department of Economic Development and Planning.
- Provided over the counter and online land-use and planning consultation to constituents permitting their residential and commercial building projects.
- Conducted planning review and approval of projects, ranging from new homes to solar facilities, to ensure building compliance with zoning standards.

Marketing Coordinator (contract) — Melqart Structural Engineering, Los Angeles, CA
June 2025-September 2025
- Prepared and organized bid package documentation by coordinating written materials and layout with technical input from engineers for municipal projects within the state.
- Developed and maintained library of branded materials including business cards, project letterheads, engineer resumes, and brochures.
- Managed and optimized social media presence to enhance visibility and engagement across platforms.

Graphic Designer (contract) — Urban Cartographics, New York, NY
November 2024-January 2025
Planning and zoning boutique consultancy working with NYC-area AEC clients.
- Designed graphics for rezoning approvals, development, certifications, authorizations (Board of Standards and Appeals, Department of City Planning), and planning studies using QGIS and CorelDraw.
- Researched land-use data, including zoning, tax, and flood risk, to inform entitlement applications.

Creative Director — Portrait Magazine, Poughkeepsie, NY
September 2022-May 2023

Sustainability Intern — Harriet Tubman Terrace Apartments, Poughkeepsie, NY
August 2022-December 2022

Greenhouse Gas Researcher —Vassar College Undergraduate Research Institute, Poughkeepsie, NY
August 2022-December 2022

SOFTWARE SKILLS

Illustrator, Photoshop, InDesign, ArcGIS Pro, AutoCAD, CorelDraw, QGIS, Rhinoceros 3D, Bluebeam, Microsoft Word, Powerpoint, Excel