

IMPORTANT EDUCATION

State University of New York at New Paltz

Master of Arts in English Literature

State University of New York at New Paltz

Bachelor of Arts in English: Creative Writing

Bachelor of Arts in Adolescence Education: English

Dec. 2021

May 2019

Aug. 2015 - Feb. 2019

WORK EXPERIENCE

Program Coordinator, Sky High Farm I Pine Plains, NY

April 2022 - Present

Leading the creation, development, facilitation, and administrative organization of all community and educational programs at Sky High Farm centered around food access, food justice, food sovereignty, skill-building, and art. Working with members of all levels within the Sky High Farm team to execute their volunteer program, fellowship program, special and educational events year-round.

Program & Administrative Coordinator

The African Roots Center I Kingston, NY

Managed the preparation, promotion, and execution of all in-person and online programs hosted by the African Roots Center. Worked with the organization's board members and various committee chairs to develop and implement communication strategies for the center and support fundraising initiatives. Maintained the center's social media, Eventbrite, Mailchimp, and other media sources in order to engage our audience.

Marketplace Coordinator

Feb. 2021 — May 2021

Aug. 2019— Aug. 2021

Nov. 2021 — Apr. 2022

Lagusta's Luscious Commissary I New Paltz, NY

Developed the concept for, executed, and managed a multi-month long marketplace in Lagusta's brick and mortar cafe. Implemented an original agreement where artists were able to sell their work and receive 100% of profits from sales without losing on up-front inventory costs. Facilitated all of the scouting, networking, and communications for the project in a way that allowed artists to transition into selling their work out of the shop long-term under the same profitable circumstances.

Composition I & II Instructor

SUNY New Paltz I New Paltz. NY

Created two full-semester syllabi and lesson plans, selected readings, and activities for class meetings twice a week. Graded, evaluated reviewed, and edited student's work; providing feedback with the intention of transforming their abilities as writers in a way that considered their unique personal voices. Encouraged students to harness and develop their individuality in order to help them excavate their own integral voice within academia.

X ACADEMIC MEMBERSHIPS

SUNY New Paltz Honors Program SUNY New Paltz Scholar's Mentorship Program Sep. 2015 — June 2019

Sep. 2015 — June 2019

COMMUNITY MEMBERSHIPS_

Upstate Color, *Organizer*

June 2023 — Present

Performing outreach, administrative support, strategic planning, and program coordination to support connection by and for BIPOC residents in the Hudson Valley seeking community

TECHNICAL SKILLS_

Proficiency in Macintosh and Microsoft Windows, Microsoft Office, PowerPoint, Canva, all Google programs, and most social media outlets incl. Instagram, Twitter, Facebook, Canva, Mailchimp, Wordpress & Substack

QLANGUAGE SKILLS_

Basic/Conversational Spanish

