

VIVIENNE TRAN

Los Angeles, CA
viviennetran.com
vbtran@usc.edu
+1 (415) 858-4868

SKILLS

SOFT SKILLS

Leadership
Communication
Creativity
Willingness to learn
Organization
Adaptability
Attention to detail

HARD SKILLS

Microsoft Office
Adobe Creative Suite
(InDesign, Illustrator,
Photoshop, Dimension, After
Effects, Aero)
Rhino 3D
Cinema 4D
Procreate
Figma
HTML web design

LANGUAGES

English (Native)
Korean (Advanced)
Vietnamese (Beginner)

EXPERIENCE

DAILY TROJAN

Art & Design Director (Jan. 2024-present)

Oversees the Art & Design department for USC's student newspaper, the *Daily Trojan*. Also works closely with section editors to coordinate special edition layouts and expand the illustrative and design aspects of the newspaper.

Y.P. LEE, MOCK & PARTNERS

Proofreader (Mar. 2022-Mar. 2023)

Proofread and copyedited intellectual property-related English documents and letters for a high-ranking and large IP law firm in Seoul, Republic of Korea.

EWHA WOMANS UNIVERSITY E-LOUNGE

E-Pal volunteer (Sep. 2021-Jan. 2022)

Volunteered as an English Tutor through Ewha Womans University's E-Lounge program. Held conversation practice with students over Zoom three days a week.

TONY TUTTO PIZZA

Part-time employee (Sep. 2019-Jun. 2020)

Worked as counter service/cashier/customer service at an Italian restaurant.

THE PONY EXPRESS

Section Editor & Magazine Editor (Sep. 2018-Jun. 2020)

Served as section editor of the Arts & Culture section of a high school newspaper. Also created and co-edited an annual arts & culture magazine that displayed student-submitted art and writing.

EDUCATION

UNIVERSITY OF SOUTHERN CALIFORNIA (2023-present)

BFA, Design, East Asian Languages & Cultures minor

EWHA WOMANS UNIVERSITY (2021-2023)

Global Korean Studies major, Design double-major

SAN MARIN HIGH SCHOOL (2016-2020)