



MARIELA SUÁREZ

ARCHITECTURAL DESIGNER

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 <https://msuarezdesigns.com/>
 Guaynabo, Puerto Rico, USA

Education

University of Puerto Rico
Bachelor's Degree in
Environmental Design (BEDA)
Magna Cum Laude - 2023

Technical Skills

AutoCAD
Revit - BIM Documentation
SketchUp | 3D Modeling
Lumion & Enscape | Rendering
Adobe Creative Suite
InDesign | Photoshop | Illustrator
Matterport | 3D virtual tour

Hard Skills

Construction Drawings & Detailing
As-Built Documentation
Building Codes Knowledge
Scope of Work Development
Technical Specification
RFP - Proposal Preparation
Project Coordination
Presentation Skills

Soft Skills

Communication
Problem Solving
Attention to Detail
Multidisciplinary Collaboration
Cross-Functional Teamwork

Languages

English (Fluent)
Spanish (Native)

Overview

Architectural designer with over 4+ years of experience in residential design and a background in institutional, healthcare, and FEMA-funded projects. Experienced working in an architectural firm, focusing on technical documentation, construction deliverables, and coordination with multidisciplinary teams. Committed to delivering precise, functional, and visually coherent results in every project.

Work Experience

IKEA | Visual Merchandizer

2025 - PRESENT

Bayamón, Puerto Rico

Planning and executing cohesive spatial display concepts that communicate the IKEA product range across varied design styles, contributing to increased customer engagement and sales performance. Managing design projects from concept through on-site implementation, coordinating with cross-functional teams to ensure accurate execution, consistency with design intent, and alignment with operational standards.

MSDesign Studio | Freelance Designer

2020 - PRESENT

Guaynabo, Puerto Rico

Successfully designing and delivering home renovation solutions from site assessment, concept presentations, 3D renderings through client approval. Guided space planning, finishes, lighting, and furniture selection with detailed renderings; conducted site visits to ensure design alignment and resolve issues early.

Arquiteg- Architects & Planners | CAD Technician

San Juan, Puerto Rico

2023 - 2025

Prepared accurate as-built drawings and construction documentation across as-found plans, schematic design, bidding, and construction phases for residential, institutional, healthcare, historic preservation, and FEMA-funded projects. Conducted site documentation and field verification, translating existing conditions into precise CAD drawings. Led RFP submissions by preparing documentation for competitive proposals. Coordinated with senior architects, engineers, and consultants to ensure technical accuracy, consistency, and timely delivery of design packages. Recognized by peers for strong attention to detail in construction deliverables while maintaining clear communication to meet all project milestones.

VRM Studio | Architectural Designer

2021 - 2023

San Juan, Puerto Rico

Supported lead architect on residential and commercial renovation projects through site surveys, accurate as-builts, schematic design development, and presentation materials. Produced client-focused design options and assisted with 2D plans, 3D models, and renderings to align design intent with project constraints.