



ATC Live Placement Scheme x Chris Meredith Foundation

Hours: 3 days / week 10am - 6pm

Salary: London Living Wage £13.15p/h + Travel Expenses

Location : Camden, London

Deadline: Thursday 9th January 2025

Placement Scheme

After the success of our placement scheme with Route in 2023, who support young people from marginalised backgrounds to pursue a career in the music industry. The Chris Meredith Foundation x ATC Live Placement scheme has been created to provide one young person with real life work experience at a national Booking Agency. After the 6 month placement at ATC Live the candidate will gain an understanding of the inner workings of the music industry and roles within it. This is a paid placement and a requirement is that the candidate has no official music industry experience (own projects are permitted). ATC has committed to training an individual across all aspects of the booking agency world, with the idea that they will walk away with the skills of what is traditionally known as a General Agency Assistant as well as an all round Agency knowledge.

Chris Meredith Foundation

The Chris Meredith Foundation works in partnership with organisations and charities, providing grants and funding mechanisms to support initiatives. Their focus is on two things – supporting underprivileged musicians, and anyone within the music industry facing Mental Health difficulties

ATC Live

ATC Live Agency is a London based artist booking agency. Representing over 450 artists, with additional offices in Glasgow and Paris, the company arranges artist's concerts from club to festival headline level worldwide. The team of 36 look after artists including Nick Cave & The Bad Seeds, Jungle, Fontaines D.C., PJ Harvey, Japanese Breakfast, The Lumineers, Black Pumas, Metronomy, Sleaford Mods, Big Thief, Black Country New Road, English Teacher, Good Neighbours, Yard Act, Squid and Amyl & The Sniffers. We thrive on having positive relationships with our partners and promoters across the globe and are music lovers who are dedicated to helping our artists achieve the success they deserve.

Role Summary

Working at a national Booking Agency you will be working across all agents teams as a general assistant to gain an insight of different rosters. You will be given an understanding of

the start to end booking process and knowledge of how a booking agent develops an artist's career.

ATC Commitment to the Placement:

- Learning how to contract tours and festivals and the contractual terms including negotiation
- Training on and subsequently a good working knowledge on a well-known booking agency software
- Understanding tax and visa process for touring artists
- Working on presales / onsales for artists and ticket figures
- Training on the finance side of process including invoicing, deposit / payment collection, artist payments
- Understanding how different show deals work, including costings and settlements
- Learning how to route tours and present offers to managers
- Inclusion in coordinators and agents meetings and any training / workshops offered to the wider team

ATC is committed to supporting and training a candidate, so they leave the placement with full knowledge of the live booking world, feeling confident and prepared to take their next step. We will have regular informal and formal check-ins so that we can make sure that they are getting the best out of their time with us, and they will be part of a supportive team and a busy office. We have previously worked with students from The British and Irish Modern Music Institute and exposed them to practical working knowledge during their studies, which has invariably gone on to aid their progression into the working world.

Who Can Apply?

- 18-25 years old
- Must be located in London, Berkshire, Bedfordshire, Buckinghamshire, Essex, Hertfordshire, Essex, Kent, Oxfordshire and Surrey
- We particularly encourage applications from those from low income backgrounds or identify as working class as well as Asian, Black and other ethnically diverse people.
- Available to commute in to London three days a week (expenses paid)

We welcome applications in any of the following formats : A written document, a voice recording or a video. To apply please send your application to jobs@atc-live.com