Rielle Ramos

SHORT FILM PRODUCER

After Sunday | Short Feature | Silent Tower Films December 2023 - August 2024 - Premiering at TIFF 2024

A Fermenting Woman | Short Feature | Silent Tower Films July 2022 - June 2023 - Premiered at Regard International Short Film Festival 2024

The Art & Craft of Smile | Short Feature | Silent Tower Films October 2021 - December 2021

- Together with the director leads the production across all departments form casting, crewing, logistics, and various grant and partnership applications
- Prepares and manages budgets and timelines
- Manages pre-production, post-production, and the films' engagement in the festival runs

PRODUCTION COODINATOR

Something You Said Last Night | Feature | Not In Florida Films Inc. August 2021 - October 2021

Cynara | Documentary | Frequent Flyer Films Inc.
June 2021

So Much Tenderness | Feature | SMT Films Inc. February 2021 - May 2021

- Works together with the Line Producer or Production
 Manager from preparation to wrap
- Relays the production's daily schedule and important information to all cast and crew
- Manages and coordinates logistics for the production
- Processes payments and bookings
- Aids in the overall operation of the film set

- Toronto, Ontario
- rielle@rielleramos.com
- +1 647 574 5031
- <u>rielleramos.com</u>

Rielle Ramos

PRODUCTION MANAGER

Corus Entertainment | January 2022 - Present

- Manages and leads production and post-production timelines and budgets for advertisements running across all Corus Broadcast Channels
- Provides support for sales, creative, and production and makes sure deliverables are produced as smoothly as possible from a campaign's sale to final delivery
- Keeps all broadcast spots adherent to Ads Standard Council codes and regulations

CONTENT PRODUCER AND PROP STYLIST

LABEL 428 | Food Creative Agency June 2021 - August 2021

 Produced and prop styled for food content for social and digital campaigns

STORY PRODUCER - DIGITAL

Proper Television | September 2020 - February 2021

 Creates the flow, key digital assets, and managed post-production for a series of digital videos for The Food Network's Junior Chef Showdown Season 2.

PROGRAM AND OPERATIONS COORDINATOR

POV | May 2019 - December 2020

- Manages daily office operations (calendar and inventory management, finance tracking, office upkeep) as well as outreach and communication to various stakeholders through social media, weekly eblasts, and organization events.
- Coordinates and manages the backend of over 25 virtual events

- Toronto, Ontario
- rielle@rielleramos.com
- +1 647 574 5031
- mielleramos.com

Rielle Ramos

HEAD PRODUCER

Seabiscuit Films Philippines | Mar 2014 - Aug 2018

- Manages and develops the production of television and online advertisements, television shows, and online content, with a focus on meeting timelines without sacrificing quality of the materials produced
- Creates meaningful connections with clients, companies, and agencies
- Manages the house's pool of producers and oversaw budgets, timelines, and materials produced

AWARDS & RECOGNITION

Canadian Media Producers Association | Feb - Sep 2022

 CMPA Screen-Based Mentorship Program '22 Participant

EDUCATIONAL HISTORY

Centennial College

Post-Grad Diploma in Food Media | Sep 2018 - Apr 2019

- Studied the different marketing tools and techniques to use in building an effective food brand
- Focused on food content creation that touched on recipe development and food styling

De La Salle University Manila

BA Communication Arts | May 2009 - Apr 2014 Minor in Advertising Management Minor in Advertising Management

 Thesis created the short film, Hawla (Cage), focusing on the metaphoric parallelism of love birds and old couples

- Toronto, Ontario
- rielle@rielleramos.com
- +1 647 574 5031
- <u>rielleramos.com</u>