

## Experience

### **BEST Lights, Inc.**

Troy, MI | 2023-Present

#### *Assistant Office Manager*

- Developing quotes for products
- Direct clients to sales or sales representatives
- Provide information on products
- Design advertising for magazines and digital advertising/emails

### **Westborn Market**

Berkley, MI | 2022

#### *Produce Department*

- Created displays for produce and Holiday marketing
- Kept floor clean and organized for ease of customer way-finding
- Helped customers locate produce

### **BEST Lights, Inc.**

Troy, MI | 2022

#### *Lighting Manufacturer*

- Manufactured LED fixtures for Indoor Sports Facilities
- Programmed Bluetooth Network Lighting Controls per client specifications
- Installed LED fixtures on job sites
- Troubleshooting through Casambi Applications for controls

### **College For Creative Studies**

Detroit, MI | 2022

#### *Prop Room Assistant*

- Organizing props for ease of locating
- Kept track of props in inventory via Excel spreadsheet
- Categorized new props & adding them to inventory
- Contacting students or staff on overdue or missing items
- Kept a clean space for ease of way-finding through room and safety



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## Projects

### **Naples, FL Residence**

2023

#### *Interior Designer*

Worked on design solutions to remodel the first story of resident's home in Naples, Florida. Met with client to discuss design ideas and requirements and wants within space and reflected with design. Awarded with scholarship for participation in project.

## Education

### **College For Creative Studies**

Detroit, MI | 2022-Present

#### *BFA Interior Design*

Developed a creative understanding of Design while crafting spaces that meet the requirements of those inhabiting the space(s).

### **Central Michigan University**

Mount Pleasant, MI | 2019-2021

#### *Interior Design*

Began an understanding of Interior Design. Learned to draft by hand and understand technical documents of plans.

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## Skills

AutoCAD, Revit, Sketchup, Enscape, Adobe Creative Suite, PowerPoint, Word, Concept Development, Design & trend Research

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